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**SAN DIEGO UNIFIED SCHOOL DISTRICT  
HAMILTON ELEMENTARY SCHOOL  
School Site Council (SSC) Meeting  
September 22<sup>nd</sup>, 2011  
7:15 a.m.**

**MEETING MINUTES****Staff**

- ☒ Mary Taylor, Principal
- ☒ Jacqueline Felder, Teacher
- ☒ Brendan Breen, Teacher
- ☒ Kathia Romo, Support Staff, SSC Chair
- ☒ Celeste Tidwell, Teacher

**Parents/Community Members**

- ☒ Fabiola Barranon, Parent
- ☒ Valentina Hernandez, Parent
- ☒ Candelaria Rojas, Parent
- ☐ Vacant
- ☐ Vacant

**MEETING MINUTES**

ITEM	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC REPRESENTATIVE
1. Call to Order	Meeting called to order by K. Romo at 7:30 am.	<ul style="list-style-type: none"> <li>• Call meeting to order</li> </ul>
2. SSC Business	Minutes for September 8, 2011 meeting were approved	<ul style="list-style-type: none"> <li>• Approval of minutes</li> </ul>
3. Informational Items	Review of where we are as a school, Program Improvement year 2.	<ul style="list-style-type: none"> <li>• Informational Item</li> </ul>
4. SPSA	<p>Reviewed site goals- 46% pro/adv in ELA &amp; 56% pro/adv in Math. Title I will be supporting subs for grade level collaboration time at least once a month.</p> <p>Tier II interventions include 30 minutes of daily Reading UpGrade for BB &amp; FBB students in 3<sup>rd</sup> -5<sup>th</sup> grades. PALS – First Grade DIBELS Benchmarking &amp; progress monitoring in grades K-2</p> <p>Tier I supplementary instructional practice can include IXL, Reading/Comprehension Upgrade, Math UpGrade, Lexia, Raz Kids.</p> <p>Discussed need for a structured vocabulary program and words to be made accessible to all students throughout the school.</p> <p>English Learners- All students receive Focused ELD instruction on a daily basis. Updated CELDT scores will be available by mid Oct. Students will be regrouped as needed.</p>	<ul style="list-style-type: none"> <li>• Voting Item</li> </ul>

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	<p>Promotion readiness will be improved through teacher collaboration and study of student work including 10 day pre and post tests.</p> <p>Parent Involvement to include Family Nights, Parent Information Meetings during Family Friday events, Dad's Club, Hoover Cluster community work.</p> <p>Approval of SPSA with understanding that revisions to Budget Areas in Section 4 and spelling will be made. C. Tidwell motioned to approve SPSA with corrections, J. Felder seconded. Members voted and passed SPSA with corrections to be made.</p>	
5. Budget Overview	Money returned to the budget from teacher salaries is temporarily being put into the Title I supply section.	<ul style="list-style-type: none"><li>• Informational Item</li></ul>
6. SSC Parent/Community Member slot Vacancy	Discussed need for two additional parent representatives. Principal Coffee to occur on September 30 <sup>th</sup> to inform parents of SSC responsibilities and recruit new members. Title I/Home Parent Compact information also will be shared during this meeting. Meeting to begin at 7:45 am in auditorium.	<ul style="list-style-type: none"><li>• Informational Item</li></ul>
7. DAC	Valentina will continue to be the DAC rep at this time. Need to appoint DAC alternate- After new SSC members are in place, an alternative will be selected	<ul style="list-style-type: none"><li>• Informational Item</li></ul>
8. ELAC	Kathia is in the process of calendaring meetings of site ELAC committee. First meeting will be held in October.	<ul style="list-style-type: none"><li>• Informational Item</li></ul>
9. DELAC		<ul style="list-style-type: none"><li>• Informational Item</li></ul>
10. Roundtable	Roundtable	<ul style="list-style-type: none"><li>• Informational Item</li></ul>
11. Closure	Meeting adjourned at 9:37 am by M. Taylor	<ul style="list-style-type: none"><li>• Adjourn meeting</li></ul>

**Next Scheduled SSC Meeting: October 13<sup>th</sup>, 2011  
Hamilton Elementary School  
7:15 a.m. – Auditorium**

**Minutes recorded by J. Felder**

**Kathia Romo, SSC Chairperson**

**Date**

**Dr. Mary Taylor, Principal**

**Date**